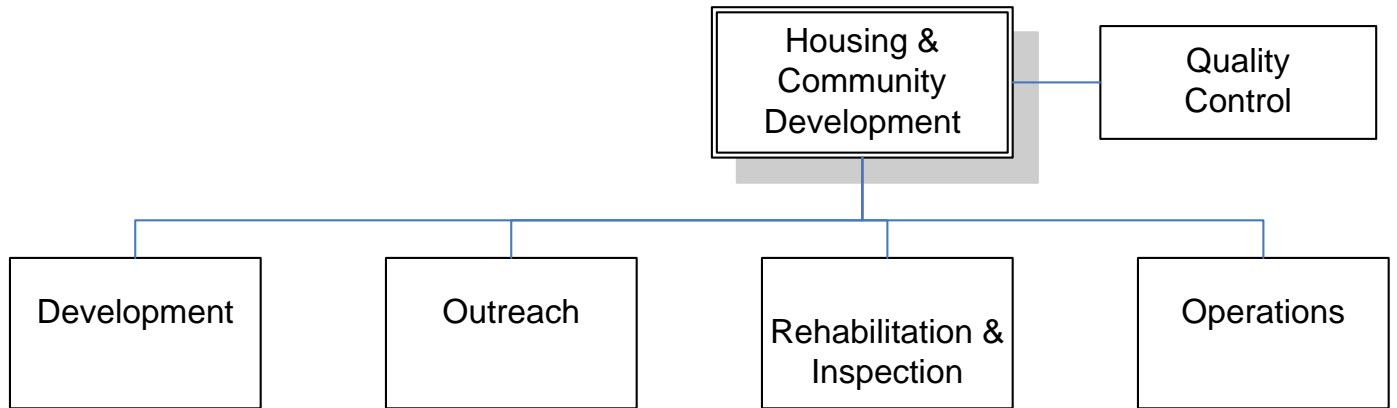




# Housing & Community Development



## HOUSING & COMMUNITY DEVELOPMENT

### Department Mission

Consistent with the Mayor's goal to "Enhance neighborhoods and protect the "Louisville" quality of life" the Louisville Metro Housing and Community Development Department will pursue this goal by promoting a wide choice of housing with nearby work and shopping for every citizen of this community and providing affordable housing opportunities for low and moderate income individuals and families. This strategy will be implemented through rehabilitation and new construction; planning and identifying areas for housing development; administering and monitoring the spending of Community Development Block Grant funds, Housing Investment Partnership Program funds, and all other federal funds received by the department, and; maintaining records of all Metro and Landbank owned properties.

### Programs and Services

**Operations:** To support the Metro Housing & Community Development Department by preparing and monitoring the budget, performing financial and purchasing activities and by managing human resources, and to administer the entitlement programs funded by the U. S. Department of Housing and Urban Development by preparing the Metro Government's Consolidated Plan and the Consolidated Annual Performance and Evaluation Report (CAPER); ensuring the program compliance and fiscal responsibility of the entitlement grants; monitoring sub-recipient activities; and by developing new programs and providing technical assistance to Metro agencies.

**Development:** To encourage quality community development and investment by making available to Metro residents a variety of development programs including loans, tax credits, and grants; developing real estate through the land bank program, urban renewal, and vacant property identification, review and redevelopment; providing lead identification, assessment, and abatement to facilitate development; and by providing project management and quality control assurance on redevelopment and new development projects.

## HOUSING & COMMUNITY DEVELOPMENT

### Programs and Services (continued)

**Outreach:** To promote the availability of and participation in community development programs for low and moderate income home owners by providing HOME and CDBG funds for non-profit housing providers; providing rental assistance to qualified applicants; and by managing a variety of contracts with private and non-profit corporations providing support services and outreach to target populations.

**Rehabilitation and Inspection:** To promote and preserve the quality of Metro housing stock by providing inspections, scope of work plans, and funding through loans and grants for rehabilitation work for weatherization, emergency repair, ramp installation, roof and mechanical systems and general appearance and by working with approved contractors to ensure work is completed as planned.

### Goals & Indicators

- Develop the Mayor's Housing Strategy for Louisville Metro and the tracking database that supports Metro-wide housing choice.
- Maintain the 5-year Consolidated Plan that includes an assessment for affordable housing and community development needs and the strategy to use CDBG, HOME, ESG and HOPWA entitlement funds to address those needs, and prepare and implement the annual Action Plan.
- Implement neighborhood revitalization initiatives in Newburg, Smoketown, Shelby Park and Portland neighborhoods.
- Develop a comprehensive management plan and marketing strategy for Louisville Metro Landbank and Urban Renewal.
- Provide outreach to Community Housing Development Corporations (CHDO's), housing non-profits and homeless service providers to become significant partners in Louisville Metro's initiative to address the critical housing needs of the community in a strategic manner.

**Housing & Community  
Development**
**Budget Summary**

	Prior Year Actual 2003-2004	Original Budget 2004-2005	Revised Budget 2004-2005	Mayor's Recommended 2005-2006	Council Approved 2005-2006
General Fund Appropriation	867,100	1,287,200	1,387,200	1,067,500	1,147,500
Agency Receipts	(62,400)	75,000	75,000	75,000	75,000
Federal Grants	4,837,100	6,951,400	8,176,100	5,470,500	5,470,500
State Grants	559,900	831,400	831,400	884,400	884,400
Total Revenue:	6,201,700	9,145,000	10,469,700	7,497,400	7,577,400
Personal Services	2,984,000	3,066,000	3,216,300	3,082,100	3,082,100
Contractual Services	2,912,600	5,901,300	7,060,000	4,218,800	4,298,800
Supplies	54,600	96,600	111,300	71,200	71,200
Equipment/Capital Outlay	47,500	7,000	7,000	31,600	31,600
Interdepartment Charges	32,800	74,100	75,100	93,700	93,700
Total Expenditure:	6,031,500	9,145,000	10,469,700	7,497,400	7,577,400
Expenditures By Activity					
Director's Office	0	241,300	241,300	313,100	313,100
Finance and Administration Program	902,100	380,200	480,200	665,800	665,800
Program Management	1,072,700	381,100	381,100	389,700	389,700
Development Program	557,300	2,200,600	3,359,300	1,507,200	1,507,200
Outreach Program	0	538,400	538,400	525,000	525,000
Rehabilitation and Inspection Program	3,499,400	5,403,400	5,469,400	4,066,600	4,146,600
External Agencies	0	0	0	30,000	30,000
Total Expenditure:	6,031,500	9,145,000	10,469,700	7,497,400	7,577,400

		<b>Position Detail</b>	
<b>Housing &amp; Community Development</b>			
		Mayor's Recommended FY2005-2006	Council Approved FY2005-2006
<b>Position Allocation (in Full-Time Equivalents)</b>			
<b>Full-Time</b>		<b>61</b>	<b>61</b>
<b>Permanent Part-Time</b>		<b>0</b>	<b>0</b>
<b>Seasonal/Other</b>		<b>0</b>	<b>0</b>
<b>Total Positions</b>		<b>61</b>	<b>61</b>
<b><i>Director's Office</i></b>			
Full-Time		2	2
Permanent Part-Time		0	0
Seasonal/Other		0	0
<b>Total Positions</b>		<b>2</b>	<b>2</b>
Title			
Director		1	1
Executive Assistant		1	1
<b>PROGRAMS</b>			
<b><i>Finance and Administrative Support</i></b>			
Full-Time		5	5
Permanent Part-Time		0	0
Seasonal/Other		0	0
<b>Total Positions</b>		<b>5</b>	<b>5</b>
Title			
Assistant Director		1	1
Business Manager I		1	1
Business Specialist		2	2
Receptionist		1	1
<b><i>Program Management</i></b>			
Full-Time		6	6
Permanent Part-Time		0	0
Seasonal/Other		0	0
<b>Total Positions</b>		<b>6</b>	<b>6</b>
Title			
Administrative Supvsr I		1	1
Grants Supvsr		1	1
Housing Program Specialist		3	3
Secretary		1	1

**Development**

Full-Time	22	22
Permanent Part-Time	0	0
Seasonal/Other	0	0
<b>Total Positions</b>	<b>22</b>	<b>22</b>
<b>Title</b>		
Administrative Asst	3	3
Administrative Clerk	1	1
Administrative Specialist	2	2
Assistant Director	1	1
Housing Program Assistant	1	1
Housing Program Specialist	1	1
Housing Program Supvrs	3	3
Housing Rehab Specialist	1	1
Info Systems Specialist	1	1
Loan Specialist	1	1
Loan Supvrs	1	1
Management Assistant	1	1
Paralegal	1	1
Property Acquisition Spec	2	2
Property Acquisition Supvrs	1	1
Secretary	1	1

**Outreach**

Full-Time	9	9
Permanent Part-Time	0	0
Seasonal/Other	0	0
<b>Total Positions</b>	<b>9</b>	<b>9</b>
<b>Title</b>		
Assistant Director	1	1
Clerk Typist I	1	1
Housing Program Specialist	5	5
Community Dev Program Analyst	2	2

***Rehabilitation and Inspection***

Full-Time	17	17
Permanent Part-Time	0	0
Seasonal/Other	0	0
<b>Total Positions</b>	<b>17</b>	<b>17</b>
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Title		
Loan Specialist	2	2
Secretary	1	1
Clerk Typist li	1	1
Housing Program Specialist	2	2
Housing Program Assistant	1	1
Housing Rehab Supervisor	1	1
Housing Rehab Specialist	6	6
Housing Rehabilitation Techn	1	1
Energy Conservation Coord	1	1
Residential Energy Consvr Tech	1	1